



## Safe Return to School (Grades TK-5)

As with all best laid plans, this plan is subject to change in this ever-evolving pandemic environment. Since Butte County is in the “red tier”, all Gridley Unified District Schools will reopen for student attendance on October 19, 2020.

We are confident that our reopening plans and procedures will allow our students to return safely and receive the education they deserve — *IN PERSON*. Our goal is to prevent the spread of COVID-19 and provide students with an onsite education to enhance their lives including social connections, physical activity, and mental health benefits. The American Academy of Pediatrics recently called for the return to in-person instruction in schools due to *“the negative effects of missing in-person educational time as children experience prolonged periods of isolation and lack of instruction.”*

GUSD will monitor local conditions, collaborate with Butte County Department of Public Health, and regularly review updated guidance from the local, county, and state agencies. This plan is based on the California Department of Public Health Guidance for Reopening K-12 Schools and CDC guidelines.

We have carefully considered the safety measures needed for all schools, staff and students alike.

## GUSD Meets the California Department of Education Checklist for Reopening Schools

# Cleaning & Disinfection

*GUSD Maintenance and Operations takes pride in the care and cleanliness of our facilities and has been working since the March school closures on additional sanitizing and disinfecting practices.*



**PURPOSE:** In consideration of the guidelines developed by the Centers for Disease Control (CDC) and California Public Health Department (CPHD) for school campuses, including classrooms, workspaces, outdoor spaces, and playgrounds, McKinley Primary and Wilson Elementary will implement the following procedures:

## **PROCEDURES:**

- Staff will sanitize high-touch surfaces at scheduled times through the school day.
- Disinfecting of classrooms and other spaces used during the day will occur daily.
- Disinfecting wipes and spray bottles with paper towels will be provided to all classrooms and offices for daily disinfection.
- Staff have been trained in safe and appropriate use of disinfectants.
- Busses will be cleaned between routes.
- Drinking fountain use will be suspended; students are encouraged to bring water in refillable containers. Milk and juice will also be provided with the daily grab-and-go lunch.
- Students have been issued needed supplies to reduce sharing of manipulatives, art supplies, etc.
- HVAC filters will be changed with increased frequency.
- Additional disposable PPE available as needed at each school site, for student and staff use.
- GUSD will follow disinfection guidelines developed by the Centers for Disease Control (CDC) for school campuses, including classrooms, workspaces, outdoor spaces, and playgrounds.

# Transportation

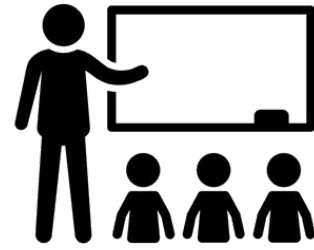
*The GUSD Transportation department takes pride in the care and cleanliness of our busses and have been working since the March school closures on additional sanitizing and disinfecting practices.*



## PROCEDURES:

- Masks are required of all riders and bus drivers (except in the case of a medical exemption as outline on page 6). If a student forgets his/her mask, one will be provided. Students who remove or refuse to wear a mask will lose the privilege of riding the bus.
- Hands will be sanitized upon entry on bus.
- Distancing will be enforced to the extent possible based on room and occupancy.
- Students will be seated starting at the back of the bus.
- The busses will be sanitized after each route and at the end of the day.
- Eating and drinking are prohibited on the bus at all times.

# In-Person Learning



*GUSD believes that classroom-based instruction and the structure of attending school on a daily basis is critical to our students' educational and social-emotional well-being.*

**PURPOSE:** To assure that a safe distance is maintained between students and staff, GUSD will provide an in-person learning environment implementing the following distancing procedures:

## **PROCEDURES:**

- Parents/Guardians must screen students for symptoms before coming to school every day.
- Classes and will remain together in the same area for classroom instruction and to the extent possible to avoid mixing.
- Students and staff will wear appropriate face coverings in accordance with State mandates.
- All desks will face the same direction. Group activities will be limited during indoor instruction. Students will have assigned seats for the potential of contact tracing.
- Classrooms will be cleared of unnecessary furniture or clutter that may get in the way of distancing or disinfecting practices. Temporary storage is available for this.
- GUSD encourages outdoor learning on all campuses.
- Dedicated entrances and exits on each campus, and directional signs will be provided to limit traffic flow in hallways.
- Assigned outdoor spaces will also be used for busses, drop-off, and pick-up
- Recess will be staggered to the extent possible to avoid mixing. Playground equipment may be assigned to each class.
- Special Education services may be provided in a push-in model to the extent possible to avoid mixing — students may also be served one on one.
- All staff meetings, professional development training, education, and all other staff activities, will be held remotely and/or with appropriate physical distancing.
- Parents/visitors will be allowed on campus by appointment only and must use a face covering consistent with state mandates.
- Schools will be limiting outside guests on all campuses to individuals or agencies providing direct services to our students.
- Classroom doors and windows will remain open to the extent possible, and unless in extreme weather conditions.

# Alternate Learning Options



*Although we believe that classroom-based instruction is still the best option for students from an educational, social, and emotional standpoint, and that our campuses will provide a safe learning environment for our students, we are aware and prepared for students and parents who may not feel ready to physically return to school daily. We also want to ensure that we have options for students who may be medically fragile or have compromised immune systems. GUSD has options to meet the needs of these families. Students with disabilities will require an IEP decision to be placed in the appropriate educational setting.*

## Remote Learning

- For cohorts of students and teachers that may have to self-isolate or quarantine for a short period of time due to a COVID 19 exposure.
- Coursework delivered from regular teachers online via Zoom, SeeSaw (K-2) and/or Google Classroom.(2-5)

## Short-term Independent Study

- For students who plan to return to regular, classroom-based school but will be out for two weeks at most due to illness or self-isolation.
- Must have a qualifying reason (COVID-19 self-isolation qualifies) and may require physician documentation.
- Cannot be extended past two weeks (10 school days) without Superintendent's approval.
- Requires a minimum absence time of five school days to qualify.

## Home Learning Program

- For students who are not ready to physically return to school daily.
- Will consist of parent/guardian delivered instruction from California State Adopted Curriculum provided by GUSD and supported by a GUSD certificated teacher.
- Students will be required to “check in” remotely on a daily basis.
- A certificated teacher will be available daily through regular office hours for consultation.
- Teachers will provide some instruction through live and recorded lessons for both parent and student benefit.

# Face Coverings



**PURPOSE:** To help prevent the spread and exposure to Covid-19, to establish a face covering protocol to be followed for faculty, staff, students and third parties (both parents and vendors) on our campuses.

## PROCEDURES:

- Under the current California masking mandate, all staff and teachers will wear face coverings in the classroom per California Department of Public Health (CDPH) Guidelines.
- Masking is strongly recommended for students in TK-2nd grade and is required for students in grades 3-5.
  - All campuses and busses have cloth and disposable masks available for students/staff when needed.
- Staff may also use transparent face shields when necessary to conduct educational activities. Staff must use face masks when not involved in direct instruction (e.g. when dealing with other adults).
- CDPH recognizes there are some people who cannot wear a face covering for a number of different reasons. People are exempted from the requirement if they are under age 2, have a medical or mental health condition or disability that impedes them from properly wearing or handling a mask, or when it would inhibit communication with a person who is hearing impaired. This medical condition must be documented in an IEP or communicated to the school or HR by way of a physician's order.
- According to CDPH guidelines, if a student refuses to wear a face covering, the student will be excluded from on-campus instruction, unless they are exempt, until they are willing to wear a face covering.
- Students excluded on this basis will be offered other educational opportunities through remote learning.
- Cloth face coverings should not be worn during outdoor exercise such as PE and recess.
- Hooks or containers will be provided for students' face coverings when not in use.

# Campus Logistics and Movement Within The School



**PURPOSE:** To reduce areas of congestion and alleviate overcrowding our campus the following procedures will be implemented:

## PROCEDURES:

- Student drop-off will occur at assigned entry points to prevent large gatherings. Parents are not allowed on campus for drop off. School staff will monitor each gate and facilitate the handoff of students from their guardians.
- Students move from gates to monitored waiting areas or directly to the classroom where they will be visually screened for symptoms and wash their hands.
- Students who arrive late will be directed through the main office. Students with more than three tardies/trimester will be recommended for home learning program.
- Pick-up will occur outside in socially distanced designated areas to avoid large gatherings.
- Student supervision before and after school is limited to drop-off and pick-up times. PLEASE be prompt.
- Recess will be outdoors (weather permitting) and staggered to the extent possible to allow for more distancing..
- Students will eat lunch with their class in the classroom, the cafeteria, or a designated space outdoors.
- Parents/visitors will be allowed on campus by appointment only and must use a face covering consistent with state mandates.
- Schools will be limiting outside guests on all campuses to individuals or agencies providing direct services to our students.
- Classes will have scheduled bathroom and handwashing breaks.
- Restroom use will be limited according to space.

# Healthy Hygiene Practices



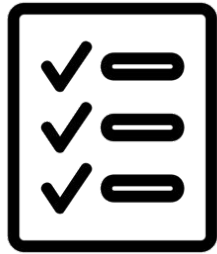
**PURPOSE:** To assure proper hygiene and avoid transmission of COVID-19 the following procedures will be implemented.

## **PROCEDURES:**

- In compliance with Butte County Department of Public Health guidelines and the guidelines of the State of California Department of Public Health, teachers have received training from our district nurse and through Keenan Safe Schools in the importance of proper hygiene protocols to reduce transmission of COVID-19.
- Regularly scheduled hand sanitizing and hand washing will be taught, practiced and reinforced throughout the school day.
- Both McKinley Primary and Wilson Elementary have handwashing stations and hand sanitizer dispensers throughout the campus.
- Students and staff will use ethyl-based sanitizer when hand washing is not practicable.
- Students, especially younger children, will be taught to use a tissue, the proper use of tissues to wipe their nose, and to cough/sneeze into a tissue or their elbow.
- Hand sanitizer will be provided in all classrooms and used under faculty and staff supervision.
- A staggered schedule will be implemented for handwashing routines by grade level to reduce overcrowding.
- Proper handwashing techniques will be taught to all students and staff.
- All students will be encouraged to bring a refillable water bottle to school each day, as drinking fountains will not be used.
- Classroom doors and windows will remain open unless in extreme weather conditions.
- Signage will be posted throughout the school, reminding everyone of good hygiene practices. Examples include, masking, hand washing, covering coughs and sneezes, “stop the spread of germs”, maintaining social distancing.
- Faculty and staff that will be handling or serving food will be required to use gloves and face coverings
- Families will be provided with virtual orientation materials and printable handouts in Spanish and English regarding increased safety practices on campus.
- All families will be required to sign a Family/School Compact regarding Daily Home Health Screening and keeping students home when exhibiting symptoms.



# Health Screening for Students and Staff



*The COVID-19 virus is spreading throughout our community and will continue to do so until either a vaccine or herd immunity ends the spread altogether.*

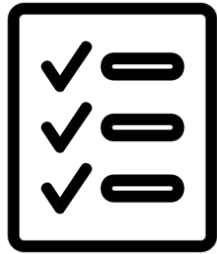
*As we learn more about the virus, we now know that our youth are least affected and generally recover quickly. We also know much more about how the disease spreads and for how long a person may be contagious. With that knowledge, we are well prepared for what to do when a student or staff member exhibits symptoms or becomes positive.*

**PURPOSE:** To provide for the screening of students and staff to identify potential exposure to COVID-19 and avoid the spread of COVID-19. GUSD will take all steps necessary to screen individuals for signs and symptoms of COVID-19 when entering our campuses. These steps are:

## **PROCEDURE:**

- Parents will screen their children for symptoms of illness in the morning at home before leaving for school. Special attention should be paid to signs/symptoms related to COVID-19, which include: fever of 100.4 or higher, chills, cough, difficulty breathing, uncharacteristic fatigue, sore throat, muscle or body aches, loss of taste or smell, runny nose, nasal congestion, nausea or vomiting, abdominal pain, diarrhea, or headache.
- Parents are strongly encouraged to use the [CDC Coronavirus Self-Checker](#):
- If a student has been in close contact with someone who (a) is COVID positive, (b) is being tested for COVID, or (c) an ill person with symptoms of COVID, they **must stay home**. Parent should call Butte County Public Health at (530) 552-3050 or the District Nurse at (530) 682-6613 for additional guidance.
- If a student has been kept home and symptoms resolve they may return to school when they have been fever free for 24 hours without the use of fever-reducing medicine. Students also need to be free of vomiting and diarrhea for 24 hours without the use of medicine to suppress these symptoms.
- Children who exhibit any of these symptoms while at school will be sent home immediately (parent or guardian is to arrive within 30 minutes of call). Student will return to school when cleared by a physician or School Nurse.
- Employees are responsible for self monitoring for COVID-19 symptoms.
- Students will be visually screened each time they enter their classroom.

# Health Screening for Students and Staff, cont.



*The COVID-19 virus is spreading throughout our community and will continue to do so until either a vaccine or herd immunity ends the spread altogether. As we learn more about the virus, we now know that our youth are least affected and generally recover quickly. We also know much more about how the disease spreads and for how long a person may be contagious. With that knowledge, we are well prepared for what to do when a student or staff member exhibits symptoms or becomes positive.*

**PURPOSE:** To provide for the screening of students and staff to identify potential exposure to COVID-19 and avoid the spread of COVID-19. GUSD will take all steps necessary to screen individuals for signs and symptoms of COVID-19 when entering our campuses. These steps are:

## **PROCEDURE:**

- Students who present with fever and respiratory symptoms will be masked and sent directly to the Health Care Office on campus where they will be evaluated by a nurse or healthcare assistant.
- Student will be held in an isolation area in the health office until a parent or guardian comes to pick them up.
- Teachers and staff who present with fever and respiratory infection symptoms will be sent home immediately. The district nurse will follow-up with a phone evaluation.
- Students sent home for exhibiting symptoms or awaiting test results will be provided short term distance learning opportunities while they are out.
- Staff members in isolation or quarantine who are not exhibiting symptoms may continue to provide Distance Learning lessons from home.

# Identification and Tracing of Contacts



*The principals at each school site will communicate with our district nurse and designated BCPH liaison, regarding possible cases and exposure to COVID-19.*

## GUSD COVID-19 RESPONSE PLAN:

**Situation #1:** COVID-19 Symptoms in a student or staff member (e.g., fever, cough, loss of taste or smell, difficulty breathing, etc):

**Action:**

- Ensure the person is wearing a mask
- If symptoms cannot be explained by another known condition (seasonal allergies, asthma exacerbation, history of migraines, etc.) then COVID must be considered.

In these cases, we will:

- Send the student/staff member home
- Refer them for COVID testing
- Home isolation until the following three criteria are met:
  - 24 hours fever free without the use of a fever reducer, **AND**
  - 10 days have passed from the start of symptoms, **AND**
  - An improvement in respiratory symptoms
- Disinfection and cleaning of classroom and primary spaces where symptomatic person spent significant time.
- School/classroom remains open

**Communication:** Not needed

**Situation #2:** A student or staff member was in close contact with a confirmed COVID-19 case (Close contact: a person who is less than six feet from a confirmed positive case for more than 15 minutes.)

**Action:**

- Send home
- Quarantine for 14 days from last exposure
- Recommend testing (testing does not shorten the 14 day quarantine)
- Begin internal contact tracing and coordination with Butte County Public Health
- School/classroom remains open

**Communication:** Not needed

# Identification and Tracing of Contacts, Cont.



## GUSD COVID-19 RESPONSE PLAN:

**Situation #3:** Confirmed positive for COVID-19 in a student or staff member.

**Action:**

- District nurse notifies the local public health department and begins internal contact tracing.
- Infected person is interviewed for close contacts within GUSD.
- Infected individual is excluded from school for 10 days from symptom onset or test date whichever occurs first.
- Contact tracer will identify close contacts. Close contacts will quarantine at home and be excluded from school/work for 14 days from most recent contact with the COVID positive person.
  - Contact tracer will follow up intermittently with student or staff member during quarantine period.
  - If symptoms appear, testing for COVID will be recommended and timeline for return to school/work will be re-calculated based on results of testing and symptoms.
- Disinfection and cleaning of classroom and primary spaces where case spent significant time.
- Classroom and school remains open.

**Communication:** School staff notification of a known case

For all remaining questions regarding symptom management, please contact your local health provider.

# Staff Training and Family Education



*GUSD will provide a digital copy of this plan and digital education resources regarding COVID-19 to families regarding physical distancing, enhanced sanitation practices, proper use, removal and cleaning of face coverings, how COVID-19 is spread, home screening practices and identifying signs and symptoms of COVID-19, as well the importance of testing and contact tracing.*

**PURPOSE:** Limit the spread of COVID-19 by teaching staff and families the most important mitigation protocols and providing up to date, reliable information.

## PROCEDURES:

All GUSD staff members have attended COVID-19 training that includes:

- Sanitation and disinfection practices (Keenan Safe Schools)
- Physical distancing guidelines
- Proper use of face coverings, removal, and washing
- Screening practices
- Proper handwashing techniques
- How COVID-19 is spread
- Preventing the spread of COVID-19 if you are sick, including the importance of not coming to work if staff members have symptoms or if they or someone they live with have been diagnosed with COVID-19
- COVID-19 specific symptom identification and when to seek medical attention
- The importance of testing and contact tracing
- The employer's plan and procedures to follow when children or adults become sick at school.
- The employer's plan and procedures to protect workers from COVID- 19 illness.

GUSD will provide families with resources on our website

- To [assist](#) parents and caregivers on deciding when to seek testing or medical care
- To screen students each day before school including temperature checks (thermometers are available at each site)
- To reinforce school policies to keep students home if symptomatic
- [Guidelines](#) to follow if exposed to COVID-19

# Triggers for Switching to Distance Learning

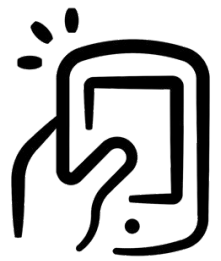


*According to the California Department of Public Health, individual school closure is recommended based on the number of cases, the percentage of the teacher/students/staff that are positive for COVID-19, and following consultation with the Local Health Officer. School closure will occur when there are multiple positive cases in multiple cohorts or at least five (5) percent infection of teachers/student/staff within a 14-day period.*

The Local Health Officer may also determine school closure is warranted for other reasons, including results from public health investigation or other local epidemiological data. GUSD will work in cooperation with Butte County Public Health to monitor school and regional conditions and respond accordingly. If GUSD is closed for in-person learning, it may typically reopen after 14 days and after cleaning and disinfection, public health investigation, and consultation with the local public health department.

- In the event state or local public health officials determine that school closure will occur, GUSD will move directly into distance learning. GUSD will utilize the online platforms currently established at each school site.

# Communication Plans



*GUSD will adhere to the Americans with Disabilities Act and the Family Education Rights and Privacy Act to maintain confidentiality of students or staff members in its communication with stakeholders regarding dismissal decisions and the possibility of COVID-19 exposure.*

- Staff and families will self-report to the school if they or their student have symptoms of COVID-19, a positive test for COVID-19, or were exposed to someone with COVID-19 within the last 14 days. This is in accordance with health information sharing regulations for COVID-19 and other applicable federal and state laws and regulations relating to privacy and confidentiality, such as the Family Educational Rights and Privacy Act (FERPA).
- If a student or staff member is identified through contact tracing to have been exposed to a positive COVID case and is awaiting testing results, s/he must self-quarantine whether or not they are exhibiting symptoms and should not to return for 14 days after the last known close contact with the case patient.
- GUSD will notify staff, families, and the public of school closures and any restrictions in place to limit COVID-19 exposure (e.g., limited hours of operation).
- Due to the HIPAA, in the case of a positive COVID case on a campus, **only those families of students who have been identified through contact tracing will receive notification.**